

COLUMBIA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING

MINUTES

June 19, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde and Commissioner Earl Fisher, together with Robin McIntyre, Assistance County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Heimuller called the meeting to order and led the flag salute.

**MINUTES:**

Commissioner Hyde moved and Commissioner Fisher seconded to approve the minutes of the June 12, 2013 Board meeting and June 12, 2013 Staff meeting. The motion carried unanimously.

**VISITOR COMMENTS:**

None.

**CONSENT AGENDA:**

Commissioner Heimuller read the consent agenda in full. With no additions/changes, Commissioner Hyde moved and Commissioner Fisher seconded to approve the consent agenda as follows:

- (A) Ratify the Select to Pay for week of 6/17/13.

- (B) Personnel Actions for Jennifer Cuellar, Todd Dugdale, Earl Fisher, Renate Garrison, Jan Greenhalgh, Sarah Hanson, Henry Heimuller, Dave Hill, Tony Hyde, Walt Pesterfield, Jean Ripa, Jan Kenna, Nathan Woodward and Janet Wright.
- (C) Letter of Agreement with the Federation of Parole/Probation Officers, effective August 1, 2013 through July 30, 2016, related to health care benefits.
- (D) Letter of Agreement with AFSCME Local 697, effective August 1, 2013 through July 30, 2016, related to health care benefits.
- (E) Approve exemption from 400 hour vacation leave accrual limit for Walt Pesterfield through November 30, 2013.
- (F) Approve exemption from 400 hour vacation leave accrual limit for Jan Kenna through July 31, 2013.
- (G) Order No. 26-2013, "In the Matter of Exempting the Contract with Envi-Road for Asphalt Emulsion from the Competitive Bidding Requirements of ORS 279B.070".

**AGREEMENTS/CONTRACTS/AMENDMENTS:**

- (H) ODOT Public Transit Agreement #29303.
- (I) ODOT Public Transit Agreement #29263.
- (J) Public Procurement Contract with Envi-Road for Asphalt Emulsion.
- (K) Hold Harmless Agreement with the St. Helens Economic Development Corporation for use of the Courthouse outdoor facilities for 4th of July festivities.

The motion carried unanimously.

**ORDER 27-2013 - JAIL CAPACITY MANAGEMENT PLAN & OPERATING LEVY:**

After a detailed review of the current budget situation and the cost specifics of operating the County Jail, *Commissioner Hyde moved and Commissioner Fisher seconded to approve Order No. 27-2013, "In the Matter of Adopting the Columbia County Jail Capacity Management Plan and Adopting a Jail Capacity Limit at the Columbia County Jail". The motion carried unanimously.*

*Further, Commissioner Hyde moved and Commissioner Fisher seconded to instruct staff to prepare a ballot title with regards to a very specific levy for jail operations only. Under discussion, Commissioner Fisher stated that the Board just approved a plan to limit beds to 25 which is a significant reduction and, if not for the US Marshals, we would not be able to keep the jail open. With that, the motion carried unanimously.*

**COMMISSIONER HYDE COMMENTS:**

Commissioner Hyde met yesterday with the Executive Committee of the Columbia County Economic Development Team. They have conducting a job search for a new director. It looks like they have a successful candidate. After the necessary background research and negotiations, a formal announcement will be made. They are also interviewing for a RARE student who will act as staff for the new CCEDT Director.

On Friday he was at the Port of Portland attending the Regional Disaster Preparedness Organization committee meeting, which is now the chair of. This is a 5 county cog around emergency management and homeland security. They are looking at how to maintain and sustain this program.

The Board held their annual County budget hearing in Rainier, which was very quite because no one from the public attended.

**COMMISSIONER FISHER COMMENTS:**

Commissioner Fisher attended a CCO meeting here in town on Monday. He feels good that this group is on the right track compared to others in the State.

**COMMISSIONER HEIMULLER COMMENTS:**

Commissioner Heimuller mentioned that he was in Astoria on Friday for a last minute TOC meeting to discuss South Coast Business Development taking over the MTC Works operation. It was a very productive meeting with the South Coast staff and it appears that the existing employees will be able to retain they jobs and benefit packages. South Coast will be taking over on July 1<sup>st</sup> and it should be a seamless transition.

He mentioned that Nancy Harwood is retiring very soon and she attended her last RSVP meeting as a Board member last week. Nancy has been with the program over 25 years and we all wish her well in her retirement.

**EOC PROJECT MEETING WITH ALL PARTIES:**

The Board met with Jay Tappen, Al Petersen, Bill Potter, Renate Garrison, Jeanine Dilley, Mark Kreutzer, Todd Dugdale, to open the dialog between the county, the 911 Board and the St. Helens Fire District on the new Emergency Operations Center project. All have a vested interest in this project and therefore any questions or concerns should be communicated and addressed.

Jay expressed his concern that everyone needs to be communicating completely on the scope of the project, the size of the building, locations of utilities, basically all details that would effect the 911 operation. Jeanine expressed her concerns with parking space, turnaround areas, the gate and anyone hooking into the 911 phone vault. Using the plans as a visual, Al explained how the sewer lines would run and where the phones would be connected. Jeanine stated her extreme concerns with the phone hookup because 911 phone lines have to be secure. This is a high priority concern, but she will take the

responsibility to check with the phone company. She also has some problems with the 911 parking lot being torn up during the construction phase of this project. Both Jay and Jeanine will be discussing these concerns with their Board members and invited one or more of the Commissioners to attend.

In summary, the issues that need to be addressed are:

- Immediate research on the electrical and phone vault;
- Mitigate the gate issue to move the building closer to the property line;
- Reconfigure the walls;
- Moving the building after the gate issue is determined;
- Planning up front where the addition to the building will go;

Jeanine stated that she would like to meet everyone in the parking lot with a tape measure so she can virtually see where the building is to be sited.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 19<sup>th</sup> day of June, 2013.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

BOC Minutes

6/19/13

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By: \_\_\_\_\_

Jan Greenhalgh

Board Office Administrator

By: \_\_\_\_\_

Henry Heimuller, Chair

By: \_\_\_\_\_

Anthony Hyde, Commissioner

By: \_\_\_\_\_

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Earl Fisher, Commissioner